



**ANNUAL CONFERENCE OF THE
SOUTH AFRICAN INSTITUTE
OF PHYSICS (SAIP 2022)**



**Date:
4-8 July 2022**

**100 years
of Physics in Africa
Past, Present and
Future**



Dear oral speakers,

this working document gives details regarding the SAIP2022 virtual oral sessions.

- The oral sessions of SAIP2022 will be run via Zoom.
- The link (and password) to access zoom will be emailed to all registered participants.
- **Please update to the latest version of Zoom. Older versions may not be compatible with all the required functionality.**
- Different parallel sessions, including the plenary sessions, will be managed via Zoom's break-out room function.
- **Participants have the option to present their oral presentations live (via screen sharing) or use the pre-recorded video. Use of the pre-recorded video is encouraged, especially if participants have a weak or unstable internet connection.**
- Each break-out room will have a technical assistant on standby. These participants can be identified by their zoom name which includes **“.LOC.”** in front of their full names..
- Speakers are requested to log into breakout rooms 15 minutes before their session starts and identify themselves to the session chairs and technical assistants. Please inform them whether you will present live or make use of the pre-recorded video.
- Participants can ask questions during each talk via the chat function of Zoom.
- The session chair will monitor the chat room and handle these in the Q&A part of the presentations.

General zoom etiquette:

- We request that all participants mute their microphones during oral sessions except when speaking.
- We also request that all participants only enable their cameras when speaking in order to save bandwidth.
- Please use your real name on Zoom and not any other alias.

To get any help:

- There will be a technical assistant in each plenary and break-out room. Please contact any of them for help via the Zoom chat.
- If you have any problems connecting to the Zoom platform, please contact saip2022@saip.org.za

Thank you and kind regards,
SAIP2022 LOC